

Annexure-IX
FAQ

PROCEDURE FOR ONLINE ISSUANCE OF CERTIFICATE OF “BOILER ERECTOR OR REPAIRER” UNDER THE BOILERS ACT, 1923

Q1. Who is a “Boiler Erector or Repairer”?

Ans. A registered Boiler Erector or Repairer having required manpower and facilities can only carry out repair of IBR boilers and its accessories under the Boilers Act, 1923 and Indian Boiler Regulations, 1950.

Q2. What are the requirements to be registered as a Boiler Erector or Repairer in Delhi?

Ans. The owner of any manufacturing or repairing unit having the following criteria/ requirements may apply for issuance of certificate of Boiler Erector or Repairer:-

- i. The manufacturing or repairing unit should be located within NCT of Delhi.
- ii. The firm should have required manpower, knowledge and facilities to manufacture/repair/erect boilers and boiler components as per IBR, 1950.
- iii. Either the owner or his employee should be a graduate Engineer/Diploma holder/IBR welder for Special Class/Class-I/Class-II/ Class-III respectively as the case may be. Please refer Answer at Q 5 for further details.
- iv. Valid IBR welder certificate holder employed in the firm.

Q3. How to get registered in e-district portal to avail online service of issuance of Certificate of Boiler Erector or Repairer?

Ans. The owner of any manufacturing/repairing unit who fulfills requirements mentioned at Q2 above, is required to get himself registered through “Citizen Registration Form” available at **e-District Delhi portal** and create his login ID and can avail this service.

Q4. What is the procedure to apply for online service of issuance of Boiler Erector or Repairer Certificate?

Ans. The owner as explained above will login with his ID in edistrict portal and select service of issuance of Boiler Erector or Repairer Certificate under the Boilers Act, 1923 available under the heading “Labour Department”. He will further select Class of boiler (Special/I/II/III) according to qualification and experience required for the Class of boiler as mentioned at Q5 and fill up “Service Specification Details” and upload necessary documents mentioned at Q6 and pay online auto calculated fee by the system.

Q5. What are the qualification and experience of technical persons required for various Class of Boiler Erector or Repairer?

Ans. Either the owner or his permanent employee shall have the following qualifications:

a. **For class-I Boiler Erector or Repairer:**

Degree in Mechanical/Production/Power Plant/Metallurgical Engineering and atleast 5 years experience in fabrication, erection, repair, quality control or maintenance of boilers. Permanently employed valid IBR welder(s).

b. **For class-II Boiler Erector or Repairer:**

Diploma in Mechanical Engineering and atleast 3 years experience in fabrication, erection, repair or maintenance of boilers. Permanently employed valid IBR welder(s).

c. **For class-III Boiler Erector or Repairer:**

The firm shall atleast 3 years experience certificate in fabrication, erection, repair, operation, inspection or maintenance of boilers.

d. **For Special class Boiler Erector or Repairer:**

Degree in Mechanical/welding Engineering along with atleast 3 years experience in specialized welding technology and IBR approved welder certificate in TIG welding. Permanently employed valid IBR welder(s) for carrying out TIG welding.

Q6. What are the documents to be uploaded for Class-Special/I/II/III of Boiler Erector or Repairer?

- Ans.**
1. FORM XVIII Questionnaire.
 2. Complete work profile of the Company related to IBR Boilers and pressure parts.
 3. Educational qualification Certificate of qualified Engineer as applicable.
 4. Experience Certificate of qualified Engineer as applicable.
 5. List of valid IBR welders in Delhi.
 6. Certificates of valid IBR welder issued/endorsed in Delhi.
 7. List of available technical persons with qualifications & experience.
 8. List of machinery such as rectifier/generator, grinder, general tools and tackles, dye penetrate kit, expander and measuring instruments and other facilities available as per regulation 392(5) (1) of IBR, 1950.
 9. List of previous IBR work done along with proof of completion, if any.
 10. ID & residential proof of owner (Prop./Partner/Director) of boiler manufacturing unit.
 11. ID proof of qualified engineer and IBR welder.
 12. List of partners/Directors.

13. Partnership deed/ Memorandum of Article (only pages of Registration Certificate and list of Directors from MOA).
14. Rent or Lease agreement/ conveyance deed of the premises where IBR boiler & components will be manufactured/repaired.
15. Online auto-calculated payment of fee as applicable.

Q7. What is the validity period of certificate of Boiler Erector or Repairer?

Ans. Two years from the date of online issue of certificate.

Q8. Whether any fee is required to be paid for issuance of certificate of Boiler Erector or Repairer?

Ans. Auto-calculated fee has to be paid through online gateway as per fee chart provided below:-

Fee Chart

S.No	Class of boiler	Fee for issuance of Erector or Repairer certificate (Rs.)	Fee for renewal of Erector or Repairer certificate (Rs.)	Fee for endorsement (Rs.)
1	Special Class	15,000/-	7,500/-	5,000/-
2	Class I	10,000/-	5,000/-	4,000/-
3	Class II	5,000/-	2,500/-	2,000/-
4	Class III	2,500/-	1,250/-	1,000/-

Q 9. Whether renewal of certificate of Boiler Erector or Repairer is required?

Ans. Yes. Before 30 days of expiry of certificate, renewal of the same can be applied through “Renewal of Certificate of Erector or Repairer” available in e-district portal with auto-calculated fees. Again certificate will be renewed for another two years from the date of expiry of certificate. For example, if the certificate expires on 31.12.2020, renewal can be applied on 01.12.2020.

Q10. Whether the fee paid for obtaining certificate is refundable?

Ans. No. Fee once paid shall not be refunded under any circumstances.

Q11. What is the procedure followed by the Department in issuing certificate of Boiler Erector or Repairer?

Ans. All online applications are scrutinized and in case of any defect the same will be communicated to the applicant online, pointing out the defects. Genuineness of qualification & experience certificates submitted by the applicant may be verified from the Issuing Authority wherever required.

If the application is complete in all aspects, the manufacturing premises shall be inspected to adjudge suitability for issuance of Boiler Erector or Repairer certificate. If the firm conforms to the statutory requirements, the certificate of Boiler Erector or Repairer will be issued within a month.

Q12. Is there any time limit to rectify/reply in case application submitted by applicant was found incomplete?

Ans. Yes. In case any document and/or information is sought from the applicant, the reply alongwith required documents should be uploaded by the applicant preferably within 03 days.

Q13. Whether online application for issuance of certificate of Boiler Erector or Repairer can be rejected?

Ans. Yes. If the information provided by the applicant through “Service Specification Details” of the online service is found to be incorrect, not as per requirement and cannot be rectified, application shall be rejected. In such case, the certificate fee shall be forfeited. Hence, the applicant has to be very careful while filling the online “Service Specification Details”.

Q14. Once rejected, whether the application can again be submitted for obtaining certificate?

Ans. Yes. An applicant can apply afresh by depositing auto-calculated certificate fees again through online system. A new reference number will be generated. Please ensure that the defects pointed out earlier, on which the application was rejected, have been rectified before submission of fresh application.

Q15. Whether the certificate will be sent by post?

Ans. No. A digitally signed certificate of Boiler Erector or Repairer can be downloaded from the dashboard of the applicant.

Q16. Whether the certificate of Erector or Repairer issued by any State/UT is valid in other States/UTs?

Ans. Yes. The certificate with same validity period has to be endorsed manually by Chief Inspector or Director of Boilers of the concerned State on making payment of endorsement fee as prescribed at Answer 8 above.

Q17. What has to be done in case of any difficulty arises in the process of submitting online application?

Ans. Applicant may send mail to salab.delhi@nic.in with difficulties faced during the process with screenshots.

ELIGIBILITY CRITERA

The owner of any manufacturing/repairing unit having manpower with required qualification and experience and facilities to manufacture/repair IBR boiler, components and accessories as per Indian Boiler Regulations, 1950 (amended upto date) may apply for issuance of certificate of Boiler Erector or Repairer-Class (Special/I/II/III).

NODAL OFFICER DETAILS

Mr. S. Pandia Rajan –Chief Inspector of Boilers
Office of the Chief Inspector of Boilers
Labour Department,
C-12 Karam Pura, Delhi-110015

CONTACT DETAILS FOR THE SERVICES

Chief Inspector of Boilers

Branch: Office of the Chief Inspector of Boilers
Labour Department,
C-12 Karam Pura, Delhi-110015

HQ: Chief Inspector of Factories and Boilers
Directorate of Industrial Safety & Health,
Labour Department,
D-Block, 2nd Floor,
5, Sham Nath Marg,
Delhi-110054.