

Annexure-VII

FAQ

PROCEDURE FOR ONLINE RENEWAL OF CERTIFICATE OF “BOILER ERECTOR OR REPAIRER” UNDER THE BOILERS ACT, 1923

Q1. Who is a “Boiler Erector or Repairer”?

Ans. A registered Boiler Erector or Repairer having required manpower and facilities can only carry out repair of IBR boilers and its accessories under the Boilers Act, 1923 and Indian Boiler Regulations, 1950.

Q2. Who can avail the service of online renewal of certificate of Boiler Erector or Repairer?

Ans. Those Boiler Erector or Repairers in Delhi who have been issued certificate of boiler Erector or Repairer either offline or online earlier can avail this service.

Q3. Whether renewal of certificate of boiler Erector or Repairer is required?

Ans. Yes. Before 30 days of expiry of certificate. For example, if the certificate expires on 31.12.2020, renewal can be applied on 01.12.2020.

Q4. Can renewal of certificate of boiler Erector or Repairer be applied manually?

Ans. No. Online application through edistrict portal has to be submitted.

Q5. How to get registered in e-district portal to avail online service of renewal of Certificate of Boiler Erector or Repairer?

Ans. The Boiler Erector or Repairer Certificate holder is required to get himself registered through “Citizen Registration Form” available at **e-District Delhi portal** and create his login ID and can avail this service.

Q6. How to get renewal of certificate of boiler Erector or Repairer online?

Ans. In case of manually issued certificate earlier:-

Fill up “Service Specification Details” and upload Documents mentioned at Q7 below alongwith renewal fee auto-calculated by the system, as earlier certificate of boiler Erector or Repairer was issued manually.

In case of certificate issued online earlier:-

Service specification details will be auto filled. If there is no change, no document is required to be uploaded. Only renewal fee has to be paid.

If there is any change in IBR welder and or qualified engineer, documents have to be uploaded as the case may be. Genuineness of qualification &

experience certificates submitted by the applicant may be verified from the Issuing Authority wherever required.

Q7. What are the documents to be uploaded for Class-Special/I/II/III of Boiler Erector or Repairer, if certificate is issued manually earlier?

- Ans.**
1. FORM XVIII Questionnaire.
 2. Complete work profile of the Company related to IBR Boilers and pressure parts.
 3. Educational qualification Certificate of qualified Engineer as applicable.
 4. Experience Certificate of qualified Engineer as applicable.
 5. List of valid IBR welders in Delhi.
 6. Certificates of valid IBR welder issued/endorsed in Delhi.
 7. List of available technical persons with qualifications & experience.
 8. List of machinery such as rectifier/generator, grinder, general tools and tackles, dye penetrate kit, expander and measuring instruments and other facilities available as per regulation 392(5) (1) of IBR, 1950.
 9. List of previous IBR work done along with proof of completion, if any.
 10. ID & residential proof of owner (Prop./Partner/Director) of boiler manufacturing unit.
 11. ID proof of qualified engineer and IBR welder.
 12. List of partners/Directors.
 13. Partnership deed/ Memorandum of Article (only pages of Registration Certificate and list of Directors from MOA).
 14. Rent or Lease agreement/ conveyance deed of the premises where IBR boiler & components will be manufactured.
 15. Online auto-calculated payment of fee as applicable.

Q8. What is the validity period of renewed certificate of boiler Erector or Repairer?

Ans. Two years from the date of online issue of certificate.

Q9. Whether any fee is required to be paid for renewal of certificate of boiler Erector or Repairer?

Ans. Auto-calculated fee has to be paid through online gateway as per fee chart provided below:-

Fee Chart

S.No	Class of boiler	Fee for issuance of Erector or Repairer certificate (Rs.)	Fee for renewal of Erector or Repairer certificate (Rs.)	Fee for endorsement (Rs.)
1	Special Class	15,000/-	7,500/-	5,000/-

2	Class I	10,000/-	5,000/-	4,000/-
3	Class II	5,000/-	2,500/-	2,000/-
4	Class III	2,500/-	1,250/-	1,000/-

Q10. Whether the fee paid for obtaining certificate is refundable?

Ans. No. Fee once paid shall not be refunded under any circumstances.

Q11. What is the procedure followed by the Department in renewal of certificate of boiler Erector or Repairer?

Ans. All online applications are scrutinized and in case of any defect the same will be communicated to the applicant online, pointing out the defects.

If the application is complete in all aspects, the manufacturing premises shall be inspected to adjudge suitability for renewal of certificate of boiler Erector or Repairer. If the firm conforms to the statutory requirements, the certificate of boiler Erector or Repairer will be renewed within a month.

Q12. Is there any time limit to rectify/reply in case application submitted by applicant was found incomplete?

Ans. Yes. In case any document and/or information is sought from the applicant, the reply alongwith required documents should be uploaded by the applicant preferably within 03 days.

Q13. Whether online application for renewal of certificate of boiler Erector or Repairer can be rejected?

Ans. Yes. If the information provided by the applicant through “Service Specification Details” of the online service is found to be incorrect, not as per requirement and the application shall be rejected. In such case, the certificate fee shall be forfeited. Hence, the applicant has to be very careful while filling the online “Service Specification Details”.

Q14. Once rejected, whether the application can again be submitted for obtaining certificate?

Ans. Yes. An applicant can apply afresh by depositing auto-calculated certificate fees again through online system. A new reference number will be generated. Please ensure that the defects pointed out earlier, on which the application was rejected, have been rectified before submission of fresh application.

Q15. Whether the certificate will be sent by post?

Ans. No. A digitally signed boiler Erector or Repairer certificate can be downloaded from the dashboard of the applicant.

Q16. What has to be done in case of any difficulty arises in the process of submitting online application?

Ans. Applicant may send mail to salab.delhi@nic.in with difficulties faced during the process with screenshots.

ELIGIBILITY CRITERIA

The owner of any manufacturing/repairing unit having manpower with required qualification and experience and facilities to manufacture/repair IBR boiler, components and accessories as per Indian Boiler Regulations, 1950 (amended upto date) may apply for renewal of certificate of boiler Erector or Repairer-Class (Special/I/II/III).

NODAL OFFICER DETAILS

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CONTACT DETAILS FOR THE SERVICES

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