

## FAQ

### PROCEDURE FOR ONLINE ISSUANCE OF CERTIFICATE OF “BOILER MANUFACTURER” UNDER THE BOILERS ACT, 1923

#### **Q1. Who is a “Boiler Manufacturer”?**

**Ans.** A registered boiler manufacturer with required manpower and facilities can only make IBR boilers, boiler components and accessories under the Boilers Act, 1923 and Indian Boiler Regulations, 1950.

#### **Q2. How to get registered as boiler manufacturer online?**

**Ans.** The owner of any manufacturing unit having manpower with required qualification and experience and facilities to manufacture IBR boiler, components and accessories as per Indian Boiler Regulations, 1950 (amended upto date) may apply for issuance of certificate of boiler manufacturer-Class (Special/I/II/III) online through **e-District Delhi portal**. He has to get registered to create login ID through “Citizen Registration Form” available in the portal and select the service of “Online Issuance of Certificate of Boiler Manufacturer under the Boilers Act, 1923” and fill up “Service Specification Details” and upload necessary documents and pay online auto calculated fee by the system.

#### **Q3. What are the requirements to be registered as a boiler manufacturer in Delhi?**

**Ans.** The owner of any manufacturing unit having the following criteria/ requirements may apply for issuance of certificate of boiler manufacturer:-

1. The firm should have required manpower, knowledge and facilities to manufacture boiler and boiler components as per IBR, 1950 as amended upto date.
2. Either the owner or his employee should be a graduate Engineer/Diploma holder/IBR welder for Special Class/Class-I/Class-II/ Class-III respectively as the case may be. Please refer next answer for further details.
3. Valid IBR welder certificate holder employed in the firm.

#### **Q4. What are the qualification and experience of technical persons required for various Class of boiler manufacturer?**

**Ans. Either the owner or his permanent employee shall have the following qualifications:**

- a. **For class-I boiler manufacturer** - Degree in Mechanical/Production/Power Plant/Metallurgical Engineering and atleast 5 years experience in fabrication, erection, repair, quality control or maintenance of boilers. Permanently employed valid IBR welder(s).
- b. **For class-II boiler manufacturer** - Diploma in Mechanical Engineering and atleast 3 years experience in fabrication, erection, repair or maintenance of boilers. Permanently employed valid IBR welder(s).

c. **For class-III boiler manufacturer** - The firm shall at least 3 years experience certificate in fabrication, erection, repair, operation, inspection or maintenance of boilers.

d. **For Special class boiler manufacturer** - Degree in Mechanical/welding Engineering along with at least 3 years experience in specialized welding technology and IBR approved welder certificate in TIG welding. Permanently employed valid IBR welder(s) for carrying out TIG welding.

e. Others- Degree or diploma in Mech. Engineering with 3 years experience in relevant field.

**Q5. What are the documents to be uploaded for Class-Special/I/II/III of Boiler Manufacturer?**

- Ans.**
1. FORM XVIII Questionnaire. Click here to download **Form XVIII**.
  2. Complete work profile of the Company related to IBR Boilers and pressure parts.
  3. Educational qualification Certificate of qualified Engineer as applicable.
  4. Experience Certificate of qualified Engineer as applicable.
  5. List of valid IBR welders in Delhi.
  6. Certificates of valid IBR welder issued/endorsed in Delhi.
  7. List of available technical persons with qualifications & experience.
  8. List of machinery such as rectifier/generator, grinder, general tools and tackles, dye penetrate kit, expander and measuring instruments and other facilities available as per regulation 392(5) (1) of IBR, 1950.
  9. List of previous IBR work done along with proof of completion, if any.
  10. ID & residential proof of owner (Prop./Partner/Director) of boiler manufacturing unit.
  11. ID proof of qualified engineer and IBR welder.
  12. List of partners/Directors.
  13. Partnership deed/ Memorandum of Article (only pages of Registration Certificate and list of Directors from MOA).
  14. Rent or Lease agreement/ conveyance deed of the premises where IBR boiler & components will be manufactured.
  15. Online auto-calculated payment of fee as applicable.

**Q6. What is the validity period of boiler manufacturer certificate?**

**Ans.** Two years from the date of online issue of certificate.

**Q7. Whether any fee is required to be paid for issuance of boiler manufacturer certificate?**

**Ans.** Auto-calculated fee has to be paid through online gateway as per fee chart provided below:-

### Fee Chart

S.No	Class of boiler	Fee for issuance of manufacturer certificate (Rs.)	Fee for renewal of manufacturer certificate (Rs.)	Fee for endorsement (Rs.)
1	Special Class	15,000/-	7,500/-	5,000/-
2	Class I	10,000/-	5,000/-	4,000/-
3	Class II	5,000/-	2,500/-	2,000/-
4	Class III	2,500/-	1,250/-	1,000/-

**Q 8. Whether renewal of boiler manufacturer certificate is required?**

**Ans.** Yes. Before 30 days of expiry of certificate, renewal of the same can be applied through “Renewal of manufacturer certificate” available in e-district portal with auto-calculated fees. Again certificate will be renewed for another two years from the date of expiry of certificate.

**Q9. Whether the fee paid for obtaining certificate is refundable?**

**Ans.** No. Fee once paid shall not be refunded under any circumstances.

**Q10. What is the procedure followed by the Department in issuing boiler manufacturer certificate?**

**Ans.** All online applications are scrutinized and in case of any defect the same will be communicated to the applicant online, pointing out the defects.

If the application is complete in all aspects, the manufacturing premises shall be inspected to adjudge suitability for issuance of boiler manufacturer certificate. If the firm conforms to the statutory requirements, the boiler manufacturer certificate will be issued within a month.

**Q11. Is there any time limit to rectify/reply in case application submitted by applicant was found incomplete?**

**Ans.** Yes. In case any document, information is sought from the applicant, within 03 days the reply alongwith required documents should be uploaded by the applicant. Otherwise, the application shall be rejected and fee shall be forfeited.

**Q12. Whether online application for issuance of boiler manufacturer certificate can be rejected?**

**Ans.** Yes. If the information provided by the applicant through “Service Specification Details” of the online service is found to be incorrect, not as per requirement and cannot be rectified within the stipulated period, his/her application shall be rejected. In such case, the certificate fee shall be forfeited. Hence, the applicant has to be very careful while filling the online “Service Specification Details”.

**Q13. Once rejected, whether the application can again be submitted for obtaining certificate?**

**Ans.** Yes. An applicant can apply afresh by depositing auto-calculated certificate fees again through online system. A new reference number will be generated. Please ensure that the defects pointed out earlier, on which the application was rejected, have been rectified before submission of fresh application.

**Q14. Whether the certificate will be sent by post?**

**Ans.** No. A digitally signed boiler manufacturer certificate can be downloaded from the dashboard of the applicant.

**Q15. Whether the manufacturer certificate issued by any State/UT is valid in other States/UTs?**

**Ans.** Yes. The certificate with same validity period has to be endorsed manually by Chief Inspector or Director of Boilers of the concerned State on making payment of endorsement fee as prescribed at Answer 7 above.

## **ELIGIBILITY CRITERIA**

The owner of any manufacturing unit having manpower with required qualification and experience and facilities to manufacture IBR boiler, components and accessories as per Indian Boiler Regulations, 1950 (amended upto date) may apply for issuance of certificate of boiler manufacturer-Class (Special/I/II/III).

## **NODAL OFFICER DETAILS**

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## **CONTACT DETAILS FOR THE SERVICES**

### **Chief Inspector of Boilers**

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